



VEHICLE RESERVATION

Date: _____ Vehicle: John Proverbs Van Trailer

Borrower: _____

Group Name: _____

Requested Date(s): _____

Time Out: _____ Time In: _____

Destination: _____

Driver(s): _____

Key Pickup & Return Arrangements: _____

I understand it is my responsibility to ensure the check out form is properly completed & the vehicle is returned as documented with gas level at full. I also understand that should the vehicle(s) be returned with less gas, I may be asked to remit payment for gas to bring the level to full and/or may lose borrowing privilege for LBC vehicles in the future.

Borrower Signature: _____

LBC Staff Signature: _____

Signed transportation policy/license on file.



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